

MINUTES

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY**

May 28, 2008

Topeka, KS

Members Present

Joseph Glassman, Chairman
Clark Coco
Eddie Estes
Sheila Frahm
Jim Grier
Kathy Howell
David Kerr
Olga Koper
Alexa Posny
William Quattlebaum
Jack Wempe

Members Absent

Jim Garner

Staff

Blake Flanders, VP for Workforce Development, Kansas Board of Regents
Kris Bishop, Kansas Board of Regents
Rita Johnson, Kansas Board of Regents
Kathy Hund, Kansas Department of Commerce
Janice Haberman, Kansas Board of Regents
Delaina Swanson, Kansas Board of Regents
Pam Greene, Kansas Board of Regents
Theresa Bush, Kansas Board of Regents
Vanessa Lamoreaux, Kansas Board of Regents
Pat Altwegg, Kansas Board of Regents
Bill Hagerman, Kansas Department of Education
Don Richards, Kansas Board of Regents
Lori Usher, Consultant

Presenters

Mike Berryhill, GARMIN International
Sandra Pangburn, Hutchinson Community College
Duane Goossen, Kansas Department of Administration
Janet Harrah, Wichita State University
Diane Duffy, Kansas Board of Regents

Wednesday, May 28, 2008**Welcome and Introductions:**

Chairman Glassman called the meeting of the Kansas Postsecondary Technical Education Authority to order at 9:35 a.m. at the Kansas Board of Regents. Chairman Glassman welcomed speakers, members, guests, and staff.

Member Liaison Visits:

Member Grier gave the commencement address at North Central Kansas Technical College.

Member Frahm and Member Garner provided written documentation of their visit to Flint Hills Technical College. Member Frahm reported that some of the liaison, Regent, and legislative staff had the opportunity to take a four day tour to Colby, Liberal, Barton Goodland, Garden City Dodge, Cloud, Hutchinson and Butler. The handout is attached and made a part of these minutes.

Member Estes spoke about the success of the 54th annual-3i show, May 7–9, 2008 in Great Bend, KS. Member Estes reported that several institutions from northcentral, northwest, southwest Kansas and parts of Oklahoma attended the show recruiting people to join the workforce. Member Estes announced that Ag-Tech day gave parents and students information on opportunities available in the workforce.

Member Quattlebaum announced that at the invitation of the International Association of Machinist and Aerospace Workers (IAM), Cessna, and the Governor were invited to attend a briefing and tour of New York City's Aviation High School. Secretary Kerr attended for the Governor and Bill Quattlebaum attended for Cessna. The IAM extended the invitation in an effort to help the Wichita aviation industry find skilled aviation workers and avoid outsourcing work because they can't find the skilled labor in the local labor market. They shared a PowerPoint presentation pertaining to their visit. Chairman Glassman requested members have access to the presentation to share in the field. The presentation is attached and made a part of these minutes.

Action: Chairman Glassman requested that NYC Aviation High School – Textron be added to the agenda at the Postsecondary Technical Education Authority Retreat, August 5-6, 2008 to discuss the potential for these opportunities across the state of Kansas.

Action: Chairman Glassman requested Vice President Flanders research the possibility of providing the Authority members with laptops during the meetings for immediate access to resources.

Chairman Glassman introduced District 53 State Representative Ann Mah. Representative Mah is a member of the North Central Association Commission on Accreditation and School Improvement (NCA CASI) which is responsible for accrediting K-12 and non-degree granting postsecondary schools. Representative Mah was impressed with the NYC Aviation High School – Textron presentation. Representative Mah explained HB2556 targets seamless transition from high schools to employment and encouraged the Authority to continue to engage high school students in technical education. She assured legislative support for the Authority.

Approval of April 29-30, 2008 Minutes

Motion: Member Frahm made a motion to approve the April 29-30, 2008 minutes with the addition of the presentation by Dr. Lynn Kreider, Colby Community College. Member Coco seconded the motion. The motion passed unanimously.

Chairman's Report:

Chairman Glassman announced that he attended a meeting at the Kansas Department of Education (KSDE). Chairman Glassman recognized the KSDE and expressed his appreciation for the consistent support KSDE has given to the Authority. The Department of Education is continually seeking ways to work with the Authority to help develop stronger connections to postsecondary education.

Chairman Glassman spoke at the commencement at Salina Area Technical School and Kaw Area Technical School and he was very impressed with the graduates.

Vice President's Report:

Vice President Flanders spoke at the Manhattan Area Technical College commencement. He reported that the students and graduates are excited about the programming offered at Manhattan Area Technical College and how technical education has improved.

Vice President Flanders announced the affiliation of Kaw Area Technical School and Washburn University has been approved by the Kansas Board of Regents. The approval of final transition plans between Kansas City Technical School and Kansas City Kansas Community College and the final transition plan for the conversion of Salina Area Technical School to Salina Area Technical College will be on the agenda of the Kansas Board of Regents meeting in June.

GARMIN International – Mike Berryhill:

Mr. Mike Berryhill, of GARMIN International addressed the Authority and presented a PowerPoint presentation concentrating on staffing needs and training required for present and future employees of GARMIN International. Mr. Berryhill assured the Authority that GARMIN is willing to support the Authority's efforts to enhance the skilled workforce with business demand. The presentation is attached and made a part of these minutes.

Committee Reports:**Budget/Finance Committee:**

Member Grier, Chairman of the Budget/Finance Committee discussed items from the committee meeting held earlier this morning. He was happy to report that all of the funds for the state Technology Internship grants have been awarded for FY2008. The committee also discussed the awarding of an FY2009 Perkins State Leadership grant to continue support for the Kansas Career and Technical Education Resource Center, housed at Washburn, for the coming year. Committee members requested that staff review the need for continuing to fund a resource center in the future and if so whether or not the grant should be awarded through a competitive bid process.

Technical Program and Curriculum Committee:**Approval of New Programs – Vice Chairman Quattlebaum:**

Vice Chairman Quattlebaum announced that ten programs were reviewed by staff and submitted to the Technical Program and Curriculum Committee for approval. The committee approved eight new programs and declined two programs. The following programs are being recommended for approval by the Postsecondary Technical Education Authority:

1. Butler Community College – *Composite Engineering Technology*

2. Colby Community College – *Therapeutic Massage and Feedlot Certification*
3. Hutchinson Community College – *Biotechnology*
4. Kansas City Kansas Area Technical School – *Major Appliance Repair*
5. Kaw Area Technical School – *Commercial and Heavy Construction*
6. Wichita Area Technical College – *Aviation Maintenance Technology; Interior Design; and Interpreter Training*

The following programs were not approved at this time but may be resubmitted for approval following the submission of additional information requested:

1. Allen County Community College – *Cooking and Culinary*
2. Flint Hills Technical College – *Multimedia Technology*

Motion: Member Howell made a motion to approve the programs recommended by the Technical Programs and Curriculum Committee. Member Frahm seconded the motion. The motion passed unanimously.

The Authority discussed program length. Vice President Flanders explained that with the program alignment, programs will be similar in length. Staff will research and set a range to use as a guide for program length and begin implementing it for program review. Vice President Flanders submitted handouts of the “*Overview of Technical Education Program Standards and Alignment Process*”, “*Program Standards and Alignment Process*”, and the “*Program Model for Aligned Technical Programs*”. The handouts are attached and made a part of these minutes.

Member Frahm requested tabling approval of the “*Overview of Technical Education Program Standards and Alignment Process*”, “*Program Standards and Alignment Process*”, and the “*Program Model for Aligned Technical Programs*” until the September meeting to enable the Authority an opportunity to review the handouts. The Authority agreed to allow the staff to proceed with the alignment process as presented through the summer.

Approval of Aligned Practical Nursing Curriculum – Sandra Pangburn:

Sandra Pangburn, Hutchinson Community College, addressed the Authority and presented a PowerPoint presentation regarding the KSPN Core Curriculum Project. Ms. Pangburn discussed the process the group followed, over the past three years, to create the aligned Practical Nursing curriculum. Ms. Pangburn thanked Mr. Don Richards, Kansas Board of Regents and Dr. Roxanne Kelly, Kansas Board of Regents for their guidance and encouragement to bring alignment to technical programs in an effort to facilitate seamless articulation of students. The Authority was impressed with the project and the work accomplished by the state nursing faculty. The presentation is attached and made a part of these minutes.

Motion: Member Frahm made a motion to approve the aligned Practical Nursing curriculum as submitted. Member Coco seconded the motion. The motion passed unanimously.

PR Marketing Committee:

Vanessa Lamoreaux, Kansas Board of Regents gave an update for the PR Marketing Committee. The committee met with Corporate Communications Group, Inc. (CCG) on May 13, 2008 from 1:00 P.M. – 2:00 P.M. at the Kansas Board of Regents. Ms. Lamoreaux discussed the actions that CCG has taken to date and upcoming actions that CCG plans to take place in the future. CCG will be making survey contacts next week with high school guidance counselors. Future surveys will focus on admission counselors in all institutions that provide technical education. CCG will

contact the Wichita Metro Chamber of Commerce. CCG will have a final plan to present to the PR Marketing Committee by the middle of August.

The Authority recessed for lunch at 11:45 a.m.
Chairman Glassman reconvened the meeting at 12:30 p.m.

Finance Briefing:

Diane Duffy gave a report on the Postsecondary Technical Education Authority progress to date of the Ad Hoc Technical Education Fund Distribution workgroup FY2010. Ms. Duffy explained we received a 3.2% increase for the Block Grant out of the Governor's original request of 4.4%. Ms. Duffy explained that was the Technical Education Technology Equipment Grant was not funded. The handouts are attached and made a part of these minutes.

New Business:

Overview of State Revenue – Duane Goossen

Duane Goossen, Director of Budget of the Kansas Department of Administration, presented a PowerPoint presentation. The presentation was an overview of the state revenue and gave an explanation of available funds and how funds are distributed. The presentation is attached and made a part of these minutes.

Old Business:

Labor Intelligence Study – Janet Harrah

Janet Harrah, Director of Center for Economic Development and Business Research, Wichita State University, addressed the Authority and presented a PowerPoint presentation regarding the Labor Intelligence Study and its economic importance. Ms. Harrah announced the first report will be available in the middle of June and will cover aerospace and manufacturing. Additional reports will be available in August. The presentation is attached and made a part of these minutes

Meeting Dates: The proposed dates for the 2008/2009 Postsecondary Technical Education Authority meetings are as follows:

- Wednesday, September 3, 2008
- Wednesday & Thursday, October 1-2, 2008
- Wednesday, November 5, 2008
- January (to be determined)
- Wednesday, February 4, 2009
- Wednesday, March 4, 2009
- Wednesday, April 1, 2009
- Wednesday, May 6, 2009
- Wednesday, June 10, 2009
- Retreat – Wednesday, & Thursday, August 5-6, 2009 (location to be determined)

Motion: Member Frahm made a motion to approve the proposed meeting dates as scheduled for FY 2009. Member Coco seconded the motion. The motion passed unanimously.

The meeting adjourned at 4:10 p.m. The next meeting will be the Postsecondary Technical Education Authority Retreat on August 5-6, 2008, at the Hyatt Place, 6021 SW Sixth Avenue, Topeka, KS. 66615.

Respectfully Submitted by
Janice Haberman, Executive Assistant